

# Notice Of Non-Renewal

**DATE:** \_\_\_\_\_

**TENANT(S):** \_\_\_\_\_

**TENANT ADDRESS:** \_\_\_\_\_

Hello,

This letter is your notice that your lease for the property at \_\_\_\_\_, which expires on \_\_\_\_\_, will not be renewed.

You should leave the premises clean and undamaged, return the keys, notify me when you have vacated so I can conduct a final move-out inspection, and leave a forwarding address for security deposit accounting on the day of move-out after surrender of premises.

Please call me at \_\_\_\_\_ if you have any questions.

Sincerely,

\_\_\_\_\_